

**Minutes of a meeting of Cabinet Grants Panel
held on Monday, 28th June, 2021
from 4.00 pm - 4.29 pm**

Present: N Webster (Chair)
S Hillier (Vice-Chair)

J Belsey

1. ROLL CALL AND VIRTUAL MEETING EXPLANATION.

Franca Currall, Solicitor, welcomed everyone to the meeting and took a roll call of Members present and provided a virtual meeting explanation.

2. ELECTION OF CHAIRMAN.

Councillor Hillier nominated Councillor Webster as Chairman of the Panel for the 2021/22 Council year. This was seconded by Councillor Belsey and with no further nominations put forward, this was agreed.

RESOLVED

That Councillor Webster be elected Chairman of the Panel for the 2021/22 Council Year.

3. APPOINTMENT OF VICE-CHAIRMAN.

The Chairman nominated Councillor Hillier as Vice-Chairman of the Panel for the 2021/22 Council year. This nomination was seconded by Councillor Belsey and with no further nominations put forward, this was agreed.

RESOLVED

That Councillor Hillier be appointed as Vice-Chairman of the Panel for the 2021/22 Council year.

**4. TO NOTE SUBSTITUTES IN ACCORDANCE WITH COUNCIL PROCEDURE
RULE 4 - SUBSTITUTES AT MEETINGS OF COMMITTEES ETC.**

None as all Members were present.

5. TO RECEIVE APOLOGIES FOR ABSENCE.

No apologies were received as all Members were present.

**6. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS IN RESPECT
OF ANY MATTER ON THE AGENDA.**

Councillor Hillier declared a personal interest the facility grant from St Francis Social and Sports Club CIC as, whilst he is not a member of the club nor involved in the

governance, he is a regular user and is sometimes involved in conversations with the leaders of the club about the project. He also declared a personal interest in the release of S106 contributions application from Sussex Clubs for Young People as their application is a partnership project with one of the main partners being the Bentswood Community Partnership which he chairs. He confirmed that there is no pecuniary interest but a very strong personal interest therefore he would remove himself from the discussion and voting on the item.

Councillor Belsey confirmed a personal interest in the Community and Economic Development Grant application from Age UK West Sussex, Brighton & Hove as he is the chairman of Age UK East Grinstead who sometimes have contracts with Age UK West Sussex. He confirmed that Age UK East Grinstead have had no involvement in nor would benefit from the application.

7. TO CONFIRM THE MINUTES OF THE MEETING OF THE PANEL HELD ON 15 MARCH 2021

The minutes of the meeting of the Cabinet Grants Panel, held on 15 March 202 were approved as a correct record and electronically signed by the Chairman.

8. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN AGREES TO TAKE AS URGENT BUSINESS.

The Chairman had no urgent business.

9. TO RECEIVE REPRESENTATIONS FROM MEMBERS OF THE COUNCIL ON THE APPLICATIONS.

No representations were received by Members or Officers.

10. CORPORATE GRANT SCHEMES - COMMUNITY AND ECONOMIC DEVELOPMENT GRANTS.

Emma Sheridan, Business Unit Leader for Community Services, Policy and Performance, introduced the report which presented to the Cabinet Grants Panel 13 Community Grant applications. She noted where applications that have no award recommended, due to applications not meeting the criteria of the Community Grants scheme, officers were providing ongoing assistance to organisations to seek other sources of grant funding. She drew attention to the application from Age UK West Sussex, Brighton & Hove which is significantly larger than most grants issued under the scheme however confirmed that it is linked to wider investment in the Keymer Brick and Tile development where the developer has provided the building but additional funding is required for fixtures and fittings.

The applications which were recommended for consideration by the Panel are set out below:

Organisation	Grant Purpose	Award Requested	Award Suggested
Age UK West Sussex, Brighton &	Support to equip Kings Weald Community Centre (Keymer	£20,000	£20,000

Hove	Brick & Tile)		
Burgess Hill Shed	Materials to set up a workshop for The Kiln	£2,700	£2,700
Carers Support West Sussex	Check in and Chat befriending service	£5,000	£5,000
Hassocks Baby Group	Volunteer run parent and baby group	£490	£490
Sheddingdean Community Association	Rental costs	£3,157.60	£3,157.60
Sussex Clubs for Young People	Youth sessions at Court Bushes	£5,000	£5,000
Windmills Opportunity Playgroup	Rental costs	£537.95	£537.95
Albion in the Community	Part fund Premier League Kicks project in Burgess Hill and Oathall	£4,999	£4,999
	TOTAL	£41,884.55	£41,794.55

The Vice-Chairman enquired whether there are break options in the contract Burgess Hill Shed have with their landlord. He also felt pleased to see the application from Hassocks Baby Group come forward as during the pandemic parent and toddler baby groups have not functioned with parents not able to access essential peer to peer support.

The Chairman echoed the comments of the Vice-Chairman.

The Member expressed that he was happy to support the recommendations. He noted that there was a number of applications arising from the southern part of the District and not from the north and asked whether there was any particular reason for it. He referred to the application from Albion in the Community and queried whether they could organise events in the northern part of the District as many residents are fans of Brighton and Hove Albion F.C.

The Business Unit Leader for Community Services, Policy and Performance confirmed that in relation to the geographic spread, there was a comprehensive review over the last year which provided an indication of an equitable split across the three towns, the rural areas and the north and south of the District. She added that it seems particular to this meeting of the Panel that the majority of the applications arise from the south of the District. However, the split is generally even and officers would raise it with Members' if they felt that applications were not coming from a particular area of the District or sector of the community. She also confirmed that she would talk to Albion in the Community to encourage a greater engagement in the north of the District and that she does not consider break clauses to bring a risk, as they are included in every lease.

The Chairman took the Panel to vote on all applications.

Members were supportive of the applications.

RESOLVED

The Cabinet Grants Panel agreed:

1. That a Community Grant of £20,000 be awarded Age UK West Sussex, Brighton & Hove to fund the support of the costs towards opening the Kings Weald Community Centre (Keymer Brick & Tile), Burgess Hill.
2. That a Community Grant of £2,700 be awarded to Burgess Hill Shed to fund the materials to set up a workshop for "The Kiln".
3. That a Community Grant of £5,000 be awarded to Carers Support West Sussex to fund their Check in and Chat befriending service.
4. That a Community Grant of £400 be awarded to Hassocks Baby Group to fund a volunteer run parent and baby group.
5. That a Community Grant of £3,157.60 be awarded to Sheddingdean Community Association to fund their annual rental cost of Sheddingdean Community Centre up to the end of their current lease.
6. That a Community Grant of £5,000 be awarded to Sussex Clubs for Young People to fund youth sessions at Court Bushes.
7. That a Community Grant of £537.95 be awarded to Windmills Opportunity Playgroup to their annual rental cost of Sheddingdean Community Centre up to the end of their current lease.
8. That a Community & Economic Development Grant of £4,999 be awarded to Albion in the Community to part fund Premier League Kicks project in Burgess Hill and Oathall.
9. That **no** Community Grant be awarded to Burgess Hill Town Council as their application has been referred to the Economic Development Team to be considered under the 'Welcome Back Fund' for high streets as the application seek to encourage gatherings in public spaces post Covid.
10. That **no** Community Grant be awarded to Hurst Festival as their application has been referred to the Economic Development Team to be considered under the 'Welcome Back Fund' for high streets as the application seek to encourage gatherings in public spaces post Covid.
11. That **no** Community Grant be awarded to Warninglid Primary Academy as their applications cannot be funded under the criteria that states, 'education activities will not be funded where central government, the health authority or county council are the most appropriate funder'.
12. That **no** Community Grant be awarded to Warden Primary Academy as their applications cannot be funded under the criteria that states, 'education activities will not be funded where central government, the health authority or county council are the most appropriate funder'.

13. That **no** Community Grant be awarded to Sussex Association of Spina Bifida & Hydrocephalus as the set-up costs to re-design the service was funded through a previous Covid-19 Recovery fund application and the criteria set in the Community Grants fund excludes funding for ongoing project costs.

11. CORPORATE GRANT SCHEMES - FACILITY GRANTS / RELEASE OF S106 CONTRIBUTIONS.

Elaine Clarke, Community Facilities Project Officer, introduced the report which presented four requests for the release of S106 Contributions for consideration by the Cabinet Grants Panel and to provide clarification regarding the terms of the St Francis Sports and Social Club Stage 1 grant. She noted recommendations B to D of the report which arose from the previously agreed resolution not being sufficiently clear to proceed with the grant agreement, Therefore the recommendations are before the Panel to clarify these issues.

The applications which were recommended for consideration by the Panel are set out below:

Organisation	Purpose for which award is sought	Total Project Cost	Award Suggested
Scaynes Hill Millennium Village Centre	Air ventilation system	2,500	2,000
Ashenground Community Centre	Installation of LED Lighting	5,814	5,814
Sussex Clubs for Young People	Barn Cottage Pavilion Refurbishment	171,160	171,160
Mid Sussex District Scout Council	New Barn Cottage Community Centre	517,000	100,000
TOTAL		696,474	278,974

The Member referred to the application from Scaynes Hill Millennium Village Centre to upgrade the existing air ventilation system with a purification unit and asked whether the Council should be looking to provide support to other centers to have the same systems put in place.

The Community Facilities Project Officer confirmed that the Council did write to all community buildings that have S106 receipts held for improvements to the building to invite them to apply for funding. She highlighted that the system is an upgrade to an existing system the applicant has, so other buildings may find it more difficult to implement. However other groups may become interested if they see the system working well.

The Chairman encouraged other property owners and land management organisations to look at their facilities and apply for grants for such systems whenever and wherever available.

The Vice-Chairman noted how hugely beneficial it would be to have the facility that the Mid Sussex District Scout Council is proposing in his ward. He thanked and congratulated the officers for working with partners to bring forward the application.

The Chairman believed that the project would be a real benefit for the community.

The Chairman took the Panel to vote on all applications, except from the application Sussex Clubs for Young People, and recommendations B to D.

Members were supportive of the applications and recommendations.

[The Vice-Chairman was removed from the voting and discussion at 16:28]

The Member believed that the community centre will be much needed and well received by the community of Haywards Heath.

The Chairman said that the report is full and explanatory with a history of many long hours of work. He congratulated the officers for their work.

The Chairman took the Panel to vote on all application from Sussex Clubs for Young People.

[The Vice-Chairman returned to the meeting at 16:29]

RESOLVED

The Cabinet Grants Panel agreed:

1. That £2,000 of S106 contributions be released to Scaynes Hill Millennium Village Centre to fund the upgrade of the existing air ventilation system with a purification unit to improve the facilities and encourage more users to take part in social and community activities in the centre in a Covid secure environment.
2. That £5,814 of S106 contributions be released to Ashengound Community Centre to fund the installation of LED lighting to improve energy efficiency and reduce overhead costs.
3. That £171,160 of S106 contributions be released to Sussex Clubs for Young People Ltd to fund the extension and refurbishment of the pavilion at Barn Cottage Recreation Ground to make it suitable for a wider range of activities and community management.
4. That £100,000 of S106 contributions be released to Mid Sussex District Scout Council to fund the construction of a new community centre at Barn Cottage Recreation Ground for use by the Scouts and other groups.
5. That the existing grant agreement with the St Francis Social and Sports Club CIC is withdrawn and terminated, and a new agreement enter into with the trustees of the St Francis Sports and Social Club to provide a Facility Grant of £405,374 for Stage 1 - swimming pool changing rooms and associated drainage, services and professional fees.
6. To provide authority for the Council to enter into a Grant Agreement with Lewes District Council for an award of £200,000 toward the St Francis Sports and Social Club Stage 1 project costs.

7. To allow an extension of time for the delivery of St Francis Sports and Social Club Stage 1 to 'delivery of the Project must commence by 1 December 2021 and be completed by October 2023'.

The meeting finished at 4.29 pm

Chairman